

**Bristol Public Library  
Board of Trustees Meeting  
October 17, 2019  
701 Goode Street  
Bristol, VA 24201**

Paul Conco, President, called the meeting to order at 4:04 p.m. A quorum was present. Board members and library staff were welcomed. Amy thanked the board for the nice reception and added she would miss seeing everyone. Amy introduced Kayla Byrd our new Marketing and Programming Coordinator.

**Actions Taken:**

- Approval of Minutes for August 15, 2019.
- Approval of the Circulation Policy
- Approval of the Unaccompanied Adults Policy.
- Approval to change January Board date to the 23<sup>rd</sup> of January.

**Actions Outstanding:**

- None

**Next regular board meeting:** November 21, 2019 at 4:00 p.m. at the Bristol Public Library.

	<b>Board of Trustees</b>	x	Christian Trombetta, Treasurer		<b>Holston River Regional Staff</b>
x	Don Ashley	x	Vince Turner		Regional Director
x	Paul Conco, President		<b>Library Staff</b>	x	Whitney Nelson, Assistant Director.
x	Anthony Farnum	x	Amy Kimani, Executive. Director		Sarah Egan, Admin. Assistant
x	Steven Gobble	x	Brenda Dunn, Admin. Assistant		<b>Guests</b>
x	Jonathan Harden, Vice-President		Jeanne Powers, Reference. Librarian		BPL Foundation
x	Benjamin Messimer	x	Brenda G'Fellers, Assistant Director		Chris Murphy, FOL
x	Melissa Mullins		Joyce McCracken, Building Manager		
x	Gloria Oster		Christy Lunsford, Avoca Branch		
x	Allyson Rutherford, Secretary	x	Kayla Byrd, Marketing & Programming		

**Public Comment:** None.

**Approval of Minutes:** As emailed (on file). Minutes of August 15<sup>th</sup> meeting approved as presented (Jonathan, Steve).

**Unfinished Business: Meetings with City Managers:** This will remain on the agenda as a reminder.

**Policy Review – Circulation Policy:** Amy reported this had been tabled in August. She added there had only been grammar changes but nothing structural. The policy was approved (Christian, Benjamin).

**Executive Director Report:** As emailed (on file). Amy went over her report as emailed. Paul added that the Trustee Workshop was good and timely as there was a session on hiring a new Director. Attendance helps with Tech Grant funding which was more this year. She added that Kristin had applied for a grant to digitize our older city directories which would then be available on our website.

**Teen Report:** Benjamin reported the programming report as email (on file). He added the “Nerf battle” was a lot of fun.

**Treasurer’s Report:** As emailed (on file). Christian reported we are financially sound and went over the Finance Committee minutes as presented.

**Executive Committee:** Paul reported they had met to talk about the Search Committee which includes board and community members. Pat Hardy from the Municipal Technical Advisory Service in Tennessee will be helping again. He stated the ad has been posted on both the Tennessee and Virginia listservs, VLA, TLA and with UT. Closing date will be November 7<sup>th</sup> and the Committee will meet on November 8<sup>th</sup> to review the resumes.

**New Business: Policy Review – Unaccompanied Adults Policy:** As emailed (on file). Tabled until next month. The new policy will be posted on the Teen Section doors showing ages 12-19.

**January meeting change request:** Amy reported Paul has requested the January meeting be changed from the 16<sup>th</sup> to the 23<sup>rd</sup> as he will be out of the country on the 16<sup>th</sup>. There was no objection to the change.

**Holston River Regional Library Report:** As handed out (on file). Whitney added that this will be her last meeting as she has taken her “dream job” in Mooresville, NC doing Children and Youth Services.

**Friends of the Library Update:** Paul reported the parking for Bristol Rhythm and Roots Reunion made close to \$3,000; that he had spoken with Wallace McCulloch about storage for the book sale books; and stated FOL membership are only \$10.00 to join.

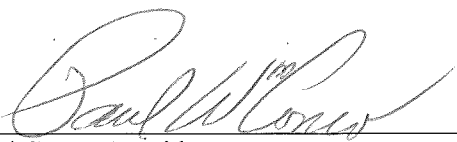
**Foundation Update:** None.

**Department Reports:** As emailed (on file).

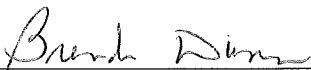
**Board Member Reports and Comments:** None.

The next meeting will be October 17, 2019 at 4:00 p.m.

The meeting adjourned at 4:42 p.m.

  
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Paul Conco, President

  
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Allyson Rutherford, Secretary

  
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Brenda Dunn, Recording Secretary