

**Bristol Public Library
Board of Trustees Meeting**
May 16, 2019
701 Goode Street
Bristol, VA 24201

Gloria Oster, President, called the meeting to order at 4:03 p.m. A quorum was present. Board members, library staff, and guests were welcomed to the meeting.

Actions Taken:

- Approval of Minutes for April 18, 2019.
- Approval of the 2020 Fee Schedule.
- Approval of Officer Nominations.

Actions Outstanding:

- None

Next regular board meeting: June 20, at 4:00 p.m. at the Bristol Public Library Avoca Branch.

	Board of Trustees	x	Carl Williams		Holston River Regional Staff
x	Thomas Bowers, Treasurer	x	Jack Young		Nancy Roark, Regional Director
	Paul Conco, Vice-President		Library Staff	x	Whitney Nelson, Assistant Dir.
	Anthony Farnum	x	Amy Kimani, Exec. Director		Sarah Egan, Admin. Assistant
x	Steven Gobble	x	Brenda Dunn, Admin. Assistant		Guests
x	Jonathan Harden	x	Jeanne Powers, Ref. Librarian	x	Alice Morgan, Foundation
x	Benjamin Messimer	x	Brenda G'Fellers, Assistant Dir.		
x	Gloria Oster, President	x	Ambrea Baumgardner, Assistant Dir.		
x	Allyson Rutherford		Joyce McCracken, Building Mgr.		
x	Christian Trombetta, Secr.		Christy Lunsford, Avoca Branch		

Approval of Minutes: Gloria noted the officer nominations as discussed in the April meeting were incorrect. Allyson was nominated as the Secretary, while Christian was nominated as the Treasurer. Motion made by Carl to approve the minutes as corrected; seconded by Tom. All in favor. The minutes for the meeting of April 18, 2019, were approved as corrected.

Public Comment: None.

Warm-Up: None.

Unfinished Business: None.

Executive Director Report: As emailed (on file). Amy discussed her plans for the Book Bus in Tennessee and Reading Jeep in Virginia, which starts again in June. They'll be adding more stops for both routes. Although the Reading Jeep program is still relatively small, it's still growing! Gloria asked if the BPL FOL would be interested in helping with the program; Tom suggested contacting People Inc. about becoming a partner. Amy also mentioned the Radio Bristol Book Club on Thursday, May 23, at 11:00 a.m. will be reading *Summer of the Swans* by Betsy Byars; Gloria noted she participated in the April book club and said she enjoyed it.

Teen Report: Ben reported the Teen Book Club finished reading *Darius the Great is Not Okay* and celebrated their *Star Wars*-themed “Fandom Saturday” on May 4. He said he was also working with the Teen Advisory Board (TAB) on setting up summer reading events; he also noted he was volunteering some of his *Star Trek* models for summer reading decorations.

Treasurer’s Report: As emailed (on file). Tom reported the Finance Committee met on May 15 at 12:00 p.m. and discussed the Financial Update and the 2020 Fee Schedule. The Finance Committee recommends the Board of Trustees approve both the Financial Update and the 2020 Fee Schedule as presented; all in favor.

Executive Committee: Gloria reported the Executive Committee met this month to discuss Amy’s evaluation. The Executive Committee will give Amy’s formal evaluation on June 23 and will report to the board at the July meeting.

The Executive Committee also discussed the nomination of new officers, which includes Paul as President, Jon as Vice President, Christian as Treasurer, and Allyson as Secretary. Tom made a motion to approve the nominations as stated; Gloria seconded. All in favor.

New Business: None.

Holston River Regional Library Report: As emailed (on file). Whitney noted the 2019 Standards Survey is now open and the deadline for submission is July 15, 2019; she recommended someone from the board work with Amy on the standards survey. She also reported Bessie Davis is the new Director of Regional Libraries; they have invited her to attend the next regional board meeting.

Whitney encouraged board members to complete their trustee certification, as it helps Amy gain a better percentage of funding with her tech grant. Certification can be completed at any time through the TSLA webinar; however, board members are also welcome to visit the HRRL office to complete their trustee certification. She noted the Regional Trustee Workshop will be held on September 23 at the Jefferson City Public Library; Gloria encouraged everyone to go, stating it was a very valuable resource. Whitney reported only 5 of the 13 board members have completed their certification.

Friends of the Library Update: Ambrea reported the Friends are getting ready for their upcoming book sale and she noted she sent thank you cards to the WCPL Friends and Dr. Hopper for their donations. Gloria mentioned the BPL FOL pre-sale on Thursday, June 6, encouraging board members to come out and support the Friends.

Foundation Update: Alice Morgan reported the Foundation will be partnering with Bristol’s Promise for the *It’s Bristol, Baby!* book. Amy noted the book should be finished and delivered by mid-August, while Bill & the Bells will be working on a final copy of a book trailer jingle for late July or early August. The Foundation is taking a multi-media approach to advertise the book. The plan is for copies of the book to go to the local hospital for every newborn, as well as the library gift shop and the Bristol Motor Speedway store.

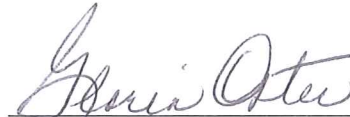
Department Reports: As emailed (on file).

Board Member Reports and Comments: Gloria noted Tom and Carl will be rotating off the board in the next couple of months. She thanked them for their service on the board and reminded them to choose a book to add to the library’s current collection.

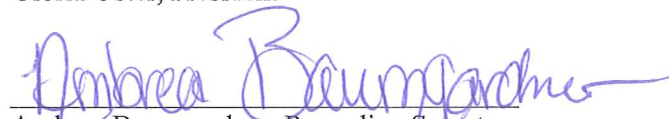
Amy announced that Ambrea will be leaving the Bristol Public Library next month. She will be taking a position as Branch Manager at the Sullivan County Public Library system. Gloria thanked Ambrea for all she's done to help the Friends of the Library.

Ben mentioned having flyers for summer reading put up at local schools. Amy noted that some schools have different procedures and requirements for flyers posted in their buildings; however, she asked him to let her know about the procedures and she would be happy to send flyers.

The meeting adjourned at 4:40 p.m.


Gloria Oster, President


Christian Trombetta, Secretary


Ambrea Baumgardner, Recording Secretary