

**Bristol Public Library
Board of Trustees Meeting**
July 18, 2019
701 Goode Street
Bristol, VA 24201

Paul Conco, President, called the meeting to order at 4:00 p.m. A quorum was present. Board members, library staff, and guests were welcomed to the meeting.

Actions Taken:

- Approval of Minutes for June 20, 2019.
- Approval of the Request for Reconsideration Policy.

Actions Outstanding:

- Approval of the Meeting Room Policy

Next regular board meeting: August 15, 2019 at 4:00 p.m. at the Bristol Public Library.

	Board of Trustees		Christian Trombetta, Treasurer		Holston River Regional Staff
x	Don Ashley				Nancy Roark, Regional Director
x	Paul Conco, President		Library Staff	x	Whitney Nelson, Assistant Director.
x	Anthony Farnum	x	Amy Kimani, Executive. Director		Sarah Egan, Admin. Assistant
x	Steven Gobble	x	Brenda Dunn, Admin. Assistant		Guests
x	Jonathan Harden, Vice-President	x	Jeanne Powers, Reference. Librarian	x	Erin Downs, BPL Foundation
x	Benjamin Messimer	x	Brenda G'Fellers, Assistant Director	x	Chris Murphy, FOL
x	Melissa Mullins		Joyce McCracken, Building Manager		
x	Gloria Oster		Christy Lunsford, Avoca Branch		
x	Allyson Rutherford, Secretary				

Public Comment: None.

Approval of Minutes: As emailed (on file). Minutes approved as presented (Jonathan, Steven).

Unfinished Business: Meetings with City Managers: Have not been able to meet yet, but will keep on the agenda. Hope to set up meetings soon.

Executive Director Report: As emailed (on file). Amy went over her report as emailed.

Teen Report: Benjamin reported the Summer Reading Program went well. He added there were only 3 teams this year instead of 10 teams like last year, but all events went well.

Treasurer's Report: As emailed (on file). Amy went over the minutes as presented.

Executive Committee: Paul report they had met with Amy to do her formal evaluation. They are please with her leadership and progress. He stated Staff comments were glowing. He added that some of the goals for next years are to work on a written City agreement; Council presentations; an annual report; program evaluations; a family bathroom. He thanked Amy for a job well done.

New Business: Policy Review – Meeting Room Policy: Tabled until next month.

Request for Reconsideration Policy: As emailed (on file). Amy stated she had made no changes to this policy. Paul asked about volunteers from the Community. Whitney added the policy follows ALA guidelines. Discussion followed. Erin recommended a member of the Friends of the Library (FOL) be the community member. All agreed. The policy was approved as changed (Gloria, Jonathan).

Holston River Regional Library Report: As handed out (on file). Whitney went over the report as presented. She reminded new members to be sure and register for the Trustee Certification Program, and information on the Trustee Workshop would be sent out soon. She added that these help when applying for grants. Amy will send links to certification.


Friends of the Library Update: Paul and Jon attended the last meeting with Lauren as the new library liaison. He added the book sale was a success. They still plan to sell parking spaces during Bristol Rhythm and Roots and are working out the details of how to monitor this, and finding enough volunteers to do the monitoring. Spaces will be \$75 for the weekend and they hope to have them sold ahead of time. Amy said spaces would be needed for Staff working those days.

Foundation Update: Erin reported on the Foundations projects. She stated they are now investing the endowment funds left over from building the new library. They started with \$480,000 and in the last 9 months has increased to \$517,000. She reminded the board that when they have a project, like the family bathroom, they could make a request to the Foundation for funding. She added that the board book project “It’s Bristol Baby” is almost complete. Books should be arriving mid-August and will be giving to all babies born at Bristol Regional Hospital. She also asked for a volunteer to be on the Foundation Development Committee.

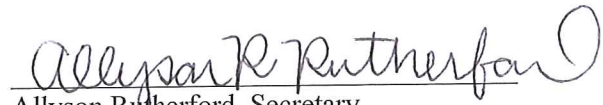
Department Reports: As emailed (on file).

Board Member Reports and Comments: Jonathan asked if next month’s meeting could be somewhere else in the building like the JCC or Genealogy and include an educational moment. Amy stated the September meeting date is when she will be at a mandatory director’s meeting in Richmond at the Library of Virginia and needs to be rescheduled or cancelled.

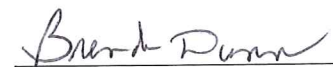
The meeting adjourned at 4:58 p.m.



Paul Conco, President



Allyson Rutherford, Secretary



Brenda Dunn, Recording Secretary