

Bristol Public Library
Board of Trustees Called Meeting
 February 2, 2017
 701 Goode Street
 Bristol, VA 24201

Carl Williams, President, called the meeting to order at 4:00 p.m. A quorum was present. Board members and library staff were welcomed to the meeting.

Actions Taken:

- Approval of Security RFP.

Next regular board meeting: February 16, 2017, at 4:00 p.m. at the Bristol Public Library, Main.

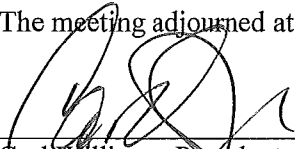
	Board of Trustees	x	Rielly Self		Joyce McCracken, Building Mgr.
x	Thomas Bowers, Treasurer		Brendan Smith		Christy Lunsford, Avoca Branch Mgr.
	Gayle Brown	x	Carl Williams, President	x	Lisa Mitchell, Library Staff
	Lori Byington	x	Katherine Wilson-Thompson		Holston River Regional Staff
x	Paul Conco		Library Staff		Nancy Roark, Regional Director
x	Margaret Feierabend	x	Amy Kimani, Exec. Director		Whitney Nelson, Asst. Director
x	Archie Hubbard	x	Brenda Dunn, Admin. Assistant		Sarah Egan, Admin. Assistant
	Jaime Johnson		Jeanne Powers, Library Staff		
x	Walter Morton, Secretary	x	Ambrea Johnson, Library Staff		
x	Gloria Oster, Vice-President		T.J. DeWitt, JCC Director		

Discussion of Security RFP: After the last scheduled board meeting on January 19, 2017, Amy sent a series of questions to both security companies—Admiral Security and 3D Security—to begin negotiations. A committee, comprised of Amy, Carl, and Tom, evaluated the responses of each corporation and recommended 3D security.


Paul inquired if the city purchasing agent had approved the Security RFP hiring procedure; Amy reported our process was up to date with current standards and laws. Gloria asked if 3D security would be offering staff emergency training as part of their contract; Amy replied that Officer David Tolbert, owner of 3D Security, would be offering emergency training to staff if hired. Walter questioned if the security officers, most of whom would be off-duty police officers, would carry firearms on the premises; Amy reported that the contract was for unarmed security, but if off-duty officers were required to carry firearms, it would be permitted on the premises.

Margaret made a motion to approve 3D Security as the new security provider for the Bristol Public Library; Katherine seconded. All in favor.

The meeting adjourned at 4:10 p.m.


 Carl Williams, President


 Walter Morton, Secretary


 Ambrea Johnson, Recording Secretary