

Bristol Public Library
Board of Trustees Meeting
January 16, 2014
701 Goode Street Bristol, VA

Pete Lauzon, President, called the meeting to order at 4:33 p.m. A quorum was present. Everyone was welcomed.

Trustees present: Gayle Brown, Margaret Feierabend, Paxton Huffman, Pete Lauzon, Walter Morton, Drew Murray, Katherine Wilson-Thompson (5:10 p.m.), and Carl Williams.

Trustees absent: Ed Harlow, Julian Hernandez, and Emily O'Quinn.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Karen Gaylor, Program Coordinator; Joyce McCracken, Building Manager; Jeanne Powers, Adult Services Librarian; Christian Trombetta, Digital Services Librarian, Laurie Waber, Circulation Assistant; Susan Wolfe, Avoca Branch Manager.

Holston River Regional Library staff present: None.

Guests present: Walter Stickley, Library patron.

Approval of Minutes: The minutes of the November 21, 2013 meeting were approved as emailed (Margaret, Walter).

Treasurer's Report: Jud went over the Finance Committee minutes as handed out (on file). Jud reported the Committee had discussed the Foundation proposal and recommend to the Library Board that they accept the proposal from the Foundation Board to finance the construction phase, as a loan with interest. This would mean that approximately \$6,000 would need to be added to next year's Library budget. There will be discussion later on the interest and also on the function of the Foundation and their relationship with Library fundraising.

Unfinished Business: Interior Revisions Funding Proposal: Pete read from an email (on file) from William Burris giving their reasoning for the interest on the loan, being that they want to be sure that there will be significant funds available for future needs. Pete added accepting the loan with interest right now will let us form a fundraising committee and take bids so we can move forward with the project. The interest can be discussed later. Jud reported there will be an organizational meeting on January 28, 2014 with some potential fundraising committee members attending. Margaret added the committee should be a joint committee with the Foundation. Discussion followed. Jud asked that the board allow the Design Committee to meet and see if Trish Kaffenberger would be interested in being project manager. Margaret added that later with future Foundation Board members with a different outlook they might vote forgive the loan. The Finance Committee and the Foundation Board will negotiate the loan details. The motion from the Finance Committee to accept the terms of the loan from the Foundation Board was seconded by Carl and approved by members.

New Business: Report to Bristol, TN on Rita Hawkins: Jud reported Rita Hawkins had let him know by phone that she no longer wanted to be on this Board. He has been unable to get a formal letter of resignation. He stated the City of Bristol, TN needs action by this Board to request a replacement for Rita. A motion was approved to look for a replacement for Rita Hawkins (Margaret, Walter).

Status of Library Insurance Coverage and Legal Representation: Jud went over items from his Director's report (as emailed/on file) and the "What is the nature of the relationship between the Bristol Public Library and the City of Bristol, VA (as handed out at the meeting). He recommended that a Review Committee

consisting of the Executive Committee, the two City Council members, and the two City Managers be formed. The Committee should be authorized to frame the scope of work for legal work related to these issues and enter into negotiations for independent legal counsel for services less than \$50,000, with the Board having final approval of any proposed contract, and payment coming from its reserve fund. Discussion followed. Margaret added we need to assure employees this will be resolved, and that once the Committee meets if legal representation is needed they will bring this back to the Board for approval. A motion was approved to form the Review Committee (Margaret, Walter).

Program Committee Report: Gayle recommended that the Board look over the reports (as emailed) presented to the Program Committee by all the Department Heads geared toward making decisions about the budget for next year and identifying needs they see for this year and the coming year. Bring any questions about the reports to the next meeting. Jud added the staff will be working on this in the next few weeks.

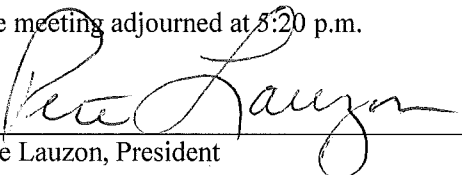
Executive Director's Report: As emailed (on file).

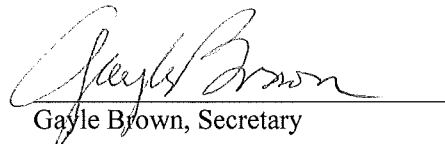
HRRL Report: Emailed (on file).

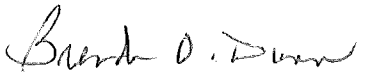
Information: None.

The next Board meeting will be on February 20, 2014, at 4:30 p.m. at Main.

The meeting adjourned at 8:20 p.m.


Pete Lauzon, President


Gayle Brown, Secretary


Brenda Dunn, Recording Secretary