

Bristol Public Library
Board of Trustees Meeting
September 18, 2013
701 Goode Street Bristol, VA

Pete Lauzon, President, called the meeting to order at 4:30 p.m. A quorum was present. Everyone was welcomed.

Trustees present: Ed Harlow, Julian Hernandez, Pete Lauzon, Walter Morton, Drew Murray, Katherine Wilson-Thompson, and Carl Williams.

Trustees absent: Gayle Brown, Margaret Feierabend, Rita Hawkins, Emily O'Quinn.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Doris Sticklely, Marketing.

Holston River Regional Library staff present: Nancy Roark, Director.

Guests present: None.

Approval of Minutes: The minutes of the July 18, 2013 meeting were approved as emailed (Ed, Julian).

Treasurer's Report: Ed went over the Finance Committee minutes as handed out (on file). The Committee recommends the Interior Revision Project be scaled back to include only the Adult Learning Lab and the Teen area; that we ask the Foundation for the \$152,500 due to the Library from the unused annual distribution amount; that we borrow the remaining \$210,000 using the Foundation funds to secure the loan, and using the future 5% annual distribution amounts to repay the loan. Julian asked if we would be receiving the interest that has been paid on the \$152,500 as well.

HRRL Report: Nancy went over her report as handed out at the meeting (on file). She added she had shared with the State Library the question of whether they could do virtual training for the Trustee Workshop in the future.

Executive Director's Report: (Report on file as emailed). Jud reported the Library would be closed this weekend for Bristol Rhythm and Roots because the downstairs entrance is inside the Festival boundaries. Jud added we are looking at how we operate, how things are done, and how to make changes so that we move forward more effectively and efficiently. He reported Doris Sticklely has taken over Marketing for the Library, and also does scheduling for the Meeting Room, the Gallery Exhibits and any programming done in the Meeting Room. He added the Staff is working hard and he believes we will come out of this stronger.

Unfinished Business: Interior Revision Plan: Jud reported this recommended change to the plan is based on the Foundation not wanting to deplete their funds. He stated this is a way to move forward with the amount currently due to the Library from the Foundation (\$152,500) and asking them to make available remaining Foundation funds as collateral to borrow money (\$210,000) to complete most of the first two phases. The family bathroom, teen area tech wall, and all of Phase three would be removed from the project (coffee shop, kiosk, wind break for the front entrance) at this time. Furniture and technology would be paid for by fundraising. Jud went over the PowerPoint presentation (on file). He believes we cannot go to the Foundation Board without an approved proposal by this Board. Discussion followed. It was the consensus of the Board that the family bathroom is not necessary. Ed recommended that we ask a glass company about ways to fix the wind problem. Katherine asked about getting a lift into the building for repairs. Jud reported the lift could and does get into the building and that the concern is with damaging the floors.

Katherine moved that we accept the plan that was proposed by the Finance Committee and that Jud will present this proposal to the Foundation, second by Julian and approved by members.

Nancy stated she would glad to ask the Secretary of State if approval of this plan by the Foundation would be sufficient to apply for Construction grant funds.

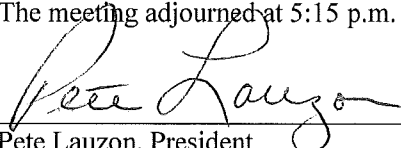
Pete asked that members put their creative minds together on the fundraising part.

New Business: None.

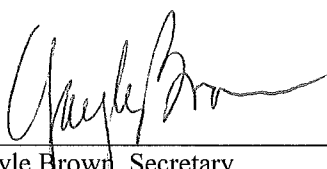
Information: None.

The next Board meeting will be on October 17, 2013, at 4:30 p.m. at Main.

The meeting adjourned at 5:15 p.m.



Pete Lauzon, President



Gayle Brown, Secretary



Brenda Dunn, Recording Secretary