

Bristol Public Library
Board of Trustees Meeting
April 18, 2012
701 Goode Street Bristol, VA

Pete Lauzon, President, called the meeting to order at 4:30 p.m. A quorum was present. Everyone was welcomed.

Trustees present: Beverly Bowers, Gayle Brown, Margaret Feierabend, Ed Harlow, Jessica Harosky, Julian Hernandez, Joyce Kistner, Pete Lauzon, Walter Morton, Emily O'Quinn, and Katherine Wilson-Thompson.

Trustees absent: Rita Hawkins, Drew Murray.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Michelle Page, Children's Librarian; Christian Trombetta, Digital Services Librarian; Susan Wolfe, Avoca Branch Librarian.

Library Foundation staff present: Anita Machado, Executive Director.

Holston River Regional Library staff present: Amy Kimani, Assistant Director.

Guests present: None

Approval of Minutes: The minutes of the March 21, 2013 meeting were approved as emailed (Ed, Walter).

Treasurer's Report: Ed went over the Finance Committee minutes as handed out (on file). Margaret reported that Bristol, Tennessee has \$32,500 in their budget for ALL which is a combination of CDBG and regular funds and also the amount requested for Main and Avoca. Final approval has not been made yet. The Bristol, Virginia budget has only included CDBG monies for the last several years and it hoped that they might match the Bristol, Tennessee amount this year.

Unfinished Business: None.

New Business: None.

Policy Review – Internet: Jud stated the policy has been in use for several years and Staff has recommended we add "Patrons must log on with their own card or with a guest pass"; and "The public computer area is a quiet area. Patrons may not disturb others with noise (headphone leakage, audible conversation) or distracting behavior". Discussion followed. The policy was accepted with the changes recommended by Staff (Margaret, Katherine).

Strategic Plan Focus: As reported in the Executive Director's Report (on file). Jud added surveys are being done by Nancy Patterson. Nancy reported that all surveys so far are very positive, patrons love the Library just the way it is; they feel there is a need for more parking; and a closer entrance for those in wheelchairs or on walkers; that Staff is friendly and helpful; some said the Library is their lifeline. She added she will be doing additional surveys in other areas of the Library.

Beverly asked about the idea of opening a satellite branch for picking up and returning books. Jud stated at one time a branch at Exit 7 had been in the Five-Year Plan. Margaret asked when an update to the Strategic Plan would be. Jud reported it will be reviewed and signed off on for the State in June. Margaret suggested we start the process earlier and maybe do a Board retreat to review and gather ideas.

Executive Director's Report: (Report on file). Jud added the drawings for the ground floor revisions are close to finished; that the timeline should be available for approval by the next meeting; they should have information ready by September for the public and have fundraising in place; they will consult with patrons of named areas with changes; and will have other naming opportunities.

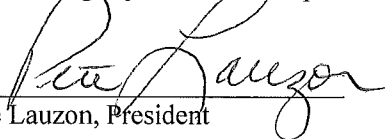
Christian demonstrated from the Library website how to download audio and e-books. He recommended they read about their device before starting as some devices may need software downloaded. Discussion followed. He stated he would be available after the meeting if anyone had questions or needed help.

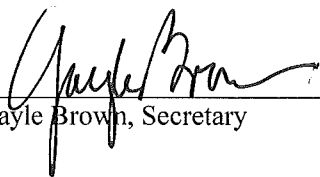
HRRL Report: Amy reported (on file) that on May 16th an RFID demonstration will be held at the Johnson City Public Library; May 17th at the HRRL office they will be having Archives day; June 10th representatives from the Foundation Center will be at Johnson City Public Library to show how to use their materials for grant writing purposes; September 5th is the Trustees Workshop in Sevierville (invited everyone to attend); that Tennessee Public Libraries Roadmap 2013 has a new project that will update Minimum Standards by the end of the process ; that on April 1st the new database, Power Speak Languages is now online; that the Tennessee State Library has purchased a subscription to Survey Monkey and Piktochart that is available for use; that a Call Center for Library technology needs will be available in a few months.


Information: None

The next Board meeting will be on May 16, 2013, at 4:30 p.m. at Main.

The meeting adjourned at 5:30 p.m.


Pete Lauzon, President


Gayle Brown, Secretary


Brenda Dunn, Recording Secretary