

**Bristol Public Library**  
**Board of Trustees Meeting**  
October 18, 2012  
701 Goode Street Bristol, VA

Pete Lauzon, President, called the meeting to order at 4:35 p.m. A quorum was present. Everyone was welcomed. Pete reported the Library tour at 3:30 p.m. was wonderful and several members attended.

Trustees present: Beverly Bowers, Gayle Brown, Erin Downs, Margaret Feierabend, Ed Harlow, Jessica Harosky, Joyce Kistner, Pete Lauzon, Walter Morton, Drew Murray, and Katherine Wilson-Thompson.

Trustees absent: Emily O'Quinn.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Karen Gaylor, Adult Learning Lab Coordinator; Susan Wolfe, Avoca Branch Manager.

Library Foundation staff present: Anita Machado, Executive Director; Sarah Hutchinson, Marketing Director.

Holston River Regional Library staff present: Nancy Roark, Director.

Guests present: None.

**Approval of Minutes:** The minutes of the September 20, 2012 meeting were approved as corrected "parameter" instead of "perimeter" in Ground Floor Revision paragraph on page 1 (Erin, Beverly).

**Treasurer's Report:** Ed went over the Finance Committee minutes as handed out (on file).

**Unfinished Business:** None.

**New Business: Fund Balance Policy:** Ed reported the Fund Balance Policy was asked for by our new auditors, Mauldin and Jenkins, and was a new GASB last year. The Fund Balance policy was approved unanimously on a recommendation from the Finance Committee.

**Policy Review: Collection Development Policy:** Jud stated the revision will better define the purpose of the collection, criteria in building the collection, and the general approach to maintaining it. Discussion followed. A motion to accept the revised Collection Development Policy was approved unanimously (Ed, Walter).

**Executive Director's Report:** Jud went over the report as handed out (on file). He added that the First Friday Business Briefing was well attended and comments on the presentation have been good.

Joyce left at 5:15 p.m.

**Foundation Report:** Anita went over the Foundation report (on file). She asked for volunteers for the Chuck Todd program in November. Sarah went over the Marketing report (on file). She asked everyone to attend Family Night at Chick-fil-A on October 30<sup>th</sup> from 5-8 p.m. The proceeds from that night will benefit the Adult Learning Lab.

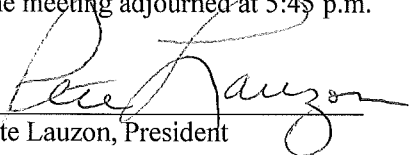
Beverly left at 5:30 p.m. Drew arrived at 5:30 p.m.

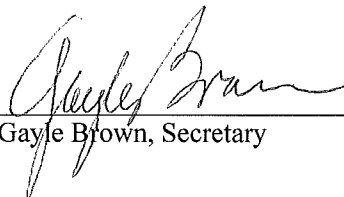
**HRRL Report:** Nancy went over her report as handed out at the meeting (on file). She added they would be having a workshop in February on weeding books from the collection and access to the Tennessee Supreme Court justice program site will begin in March.

**Information:** Susan Wolfe handed out a flyer and told members about their upcoming Fall Harvest Festival on October 19<sup>th</sup> and 20<sup>th</sup> and invited everyone to come.

The next Board meeting will be on November 15, 2012, at 4:30 p.m. at Main.

The meeting adjourned at 5:45 p.m.

  
Pete Lauzon, President

  
Gayle Brown, Secretary

  
Brenda Dunn, Recording Secretary