

Bristol Public Library
Board of Trustees Meeting
May 17, 2012
701 Goode Street Bristol, VA

Emily O'Quinn, President, called the meeting to order at 4:30 p.m. A quorum was present. Guest and Staff were welcomed.

Trustees present: Beverly Bowers, Gayle Brown, Erin Downs (4:46p.m.), Joyce Kistner, Pete Lauzon, Emily O'Quinn, Alex Thompson, and Katherine Wilson-Thompson.

Trustees absent: Margaret Feierabend, Ed Harlow, Megan Hopkins, Beth Muncy, Walter Morton.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Harrison Gilley, Security Supervisor.

Library Foundation staff present: Anita Machado, Executive Director; Sarah Hutchinson, Marketing Director.

Watauga Regional Library staff present: None.

Guests present: None.

Approval of Minutes: The minutes of the April 19, 2012 meeting were approved as emailed (Katherine, Beverly).

Treasurer's Report: As emailed (on file). Jud reported the budget is in good shape and we are waiting for final numbers from Bristol, Virginia relating to salaries. He stated as soon as we have those he would email them out to the Board and also to Bristol, Tennessee. The final budget would need to be approved by the Board. Pete inquired about the Courier Service. Jud stated we have received funding for being a net lender for the last three years, but that money will now go to fund the Courier Service delivery statewide. We participate in this service as both lenders and borrowers. This means would get a requested book from Nashville by Courier Service and not through the mail.

Unfinished Business: None.

New Business: Discussion of Piedmont Plaza Security Issues: Jud reported the Bristol, Virginia police have been patrolling the area around and inside the Library for the last week, and have a position included in the upcoming budget to continue this in the downtown area if approved. Policies are in place addressing loitering and library security staff is addressing the problems on a daily basis. This is a public place and we can't keep people from using the plaza, especially when they are reading. We want to encourage people to use the Library and its grounds. Harrison Gilley, Security Supervisor, stated the Library is different from any other security position; it's more of a public relations job, as we are not guarding property or equipment. He feels they are addressing the problems. Each new security guard is trained for at least two days on how to handle Library issues. It was the consensus of the Board that the right policies are in place and are being enforced to the best of our ability.

Strategic Plan Focus: Friends of the Library: Jud thanked Joyce for the minutes of the last FOL meeting. The Strategic Plan calls for a FOL group and outlines their objectives (listed in Executive Director's report). Joyce stated she was shocked by the disbanding; that they could not find a President for next year; that they had no purpose any longer except volunteering and Books on Wheels (which they will continue). She did not know what the next step should be. Joyce added we needed to choose a Volunteer of the Year and nominated Becky Wilkerson. Discussion followed about the FOL and volunteers. Jud thought that along with Marketing

they should start a Volunteer newsletter to keep volunteers informed and hopefully encourage others to volunteer. Discussion followed. It was decided Jud would do a quarterly newsletter; that a resolution would be written recognizing the FOL for their service; nominations for Volunteer of the Year will be taken from other departments and brought back to the next meeting; and hope a new FOL group will form in the future.

Executive Director's Report: As emailed (on file). He added he will not be at the June meeting as he will be visiting with his son in Turkey.

WRL Report: None.

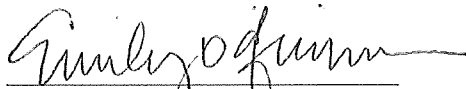
Information: Friends of the Library Report: Minutes from the last meeting disbanding the group were handed out by Joyce (on file).

Anita reported the Foundation Board meets on Monday. She stated the Noble funds are coming to an end within the 5 year period called for by the Noble Mission. She reported there are funds for part of next fiscal year and are hoping for an angel donor to keep the programs going. June Discovery Series programs are; John Silvia, Chief Economist for Wells Fargo on June 5th and Bill Harley, Storyteller on June 19th and 20th.

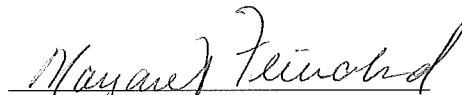
Pete stated he would be contacting people about serving as officers for next fiscal year.

The next board meeting will be on June 21, 2012, at 4:30 p.m. at Main.


The meeting adjourned at 5:25 p.m.



Emily O'Quinn, President



Margaret Feierabend, Secretary



Brenda Dunn, Recording Secretary