

Bristol Public Library
Board of Trustees Meeting
June 21, 2012
701 Goode Street Bristol, VA

Emily O'Quinn, President, called the meeting to order at 4:30 p.m. A quorum was present. Everyone welcomed.

Trustees present: Beverly Bowers, Erin Downs, Ed Harlow, Joyce Kistner, Pete Lauzon, Walter Morton, Emily O'Quinn, Alex Thompson, and Katherine Wilson-Thompson.

Trustees absent: Gayle Brown, Margaret Feierabend, Megan Hopkins, Beth Muncy.

Library staff present: Brenda Dunn, Administrative Assistant; Christian Trombetta, Digital Services Librarian; Susan Wolfe, Avoca Branch Manager.

Library Foundation staff present: None.

Watauga Regional Library staff present: Nancy Renfro, Director.

Guests present: None.

Approval of Minutes: The minutes of the May 17, 2012 meeting were approved as emailed (Pete, Joyce).

Treasurer's Report: Ed reported the Finance Committee met with a quorum present, reviewed the financials, and reviewed next year's budget and recommend that the Board approve it. David Kupfer had a list of questions to ask the Foundation Board about the 15% charge on prior year's transactions. Discussion followed. The Finance Committee will have a called meeting, after July 5th when Jud is back. Emily asked the Board be kept informed.

Unfinished Business: Final approval of the FY13 Budget: The budget was approved unanimously on a recommendation from the Finance Committee.

New Business: Election of Officers: Pete presented the slate of officer for next year as: Pete Lauzon, President; Katherine Wilson-Thompson, Vice-President; Gayle Brown, Secretary; Ed Harlow, Treasurer. There were no other nominations. On a recommendation from the Committee the slate was approved unanimously.

Meeting Dates/Time: As emailed (on file). The meeting dates/time for FY13 were approved by the Board as presented (Erin, Ed). Erin asked it be recorded that Jud had looked at and approved the dates for next year, and that if something comes up he let the Board know soon enough to reschedule the meeting.

The Committee/Subcommittee meeting schedule was updated to reflect the Board Development Committee meets as needed; the Literacy Academy Committee meets the first Monday of the month at 1:00 p.m.; the Marketing Committee was added with the meeting time varying each month; and the Technology Committee was added and meets as needed. Any other changes should to be given to Brenda so the list can be kept up to date.

Executive Director's Report: As emailed (on file).

Foundation Report: As handed out (on file). Marketing report as handed out (on file).

WRL Report: Nancy reported the Watauga Regional Library would become the Holston River Regional Library on July 1, 2012; that the Courier service will continue and will be a statewide service using an outside courier (R. R. Donnelley) beginning in September. She also wanted the Board to know that Jud had written a letter to the Tennessee State Library advocating the Courier Service, and that he works in support of not only Bristol but the whole region and they appreciate him. She added that there is a possibility that other Federal funds may be available later to replace some of the interlibrary loan material money that will now go to fund the Courier service.

Information: Emily read nominations from the Staff for Volunteer of the Year (on file) as Florence Carter, Avoca Branch Library; Janice Green, Literacy Academy and Rebecca Wilkerson, Circulation and Friends of the Library. The Board decided to make all three this year's Volunteers of the Year. Beverly asked about recognizing the FOL. A resolution will be written and they will be recognized next month along with the Volunteers of the Year.


Pete reported both Student Representatives are leaving and that he already has nominations from Pam Neal. Drew Murray, a Junior from Tennessee High School and Jessica Harosky, a Senior from Virginia High School for one year until 8th grader Paxton Huffman goes to high school.

Emily thanked Alex and Megan for their service to the Board. She stated they have been excellent teen members. Certificates will be given out at a later date.

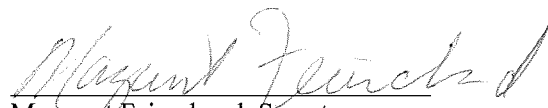
Erin asked about the annual review of the Executive Director. Emily stated the Executive Committee would be meeting after the Board meeting to discuss this.

The next Board meeting will be on July 19, 2012, at 4:30 p.m. at Main.


The meeting adjourned at 5:18 p.m.



Emily O'Quinn, President



Margaret Feierabend, Secretary



Brenda Dunn, Recording Secretary