

Bristol Public Library
Board of Trustees Meeting
July 21, 2011
701 Goode Street Bristol, VA

Emily O'Quinn, President, called the meeting to order at 4:35 p.m. A quorum was present. Board Members, Guests and Staff were welcomed.

Trustees present: Beverly Bowers (4:50), Erin Downs, Margaret Feierabend, Ed Harlow, Joyce Kistner, Emily O'Quinn, Pete Lauzon, and Katherine Wilson-Thompson.

Trustees absent: Gayle, Brown, Megan Hopkins, Mike Parker, and Alex Thompson.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Doris Stickley, Reference Assistant; Christian Trombetta, Digital Services Librarian.

Library Foundation staff present: Anita Machado, Executive Director; and Sarah Hutchinson, Marketing Director.

Watauga Regional Library staff present: None.

Guests present: David Lee, Former Board Member; Candy Snodgrass, Arts in Public Places.

Recognition of David Lee: Emily presented David with a framed Certificate of Appreciation for his service on the Library Board and showed everyone the three books that will be placed in the Library collection in his honor. David told the Board a little about why he picked each book. Pictures were taken.

Approval of Minutes: The June 16, 2011 minutes were approved as corrected to include "Bristol" before Rhythm and Roots Reunion. (Ed, Erin).

Treasurer's Report: Erin went over the Finance Committee minutes as emailed (on file).

Unfinished Business: None.

New Business: Schedule Change (Bristol Rhythm and Roots Reunion): Jud reported the Piedmont Stage is being moved right in front of the Main Library with Goode Street blocked up our connector to Cumberland Street. Given the extremely crowded conditions and considerable reduction of access to the Main Library He recommends the Main Library be closed for the duration of BR&RR, except for any activities that might be planned by the Art of the Highlands group. There also are plans for a "beer garden" somewhere in the vicinity of the library. Anita added the Foundation has rights of first refusal on running the "beer garden" as a fundraiser if the Board approves it being in the courtyard. Ed reported BR&RR would get 20% and the Foundation would receive 80%. Doris added that working that weekend is a nightmare with people only coming in to get cool or use the bathroom. Discussion followed both items.

The Board approved unanimously a motion to close the Main Library on Friday, Saturday and Sunday for BR&RR (Ed, Beverly). A motion to allow the Foundation to use the courtyard for a "beer garden" on September 16, 17, 18, 2011 was approved unanimously, pending a visual inspection by Joyce to insure there are no unsafe obstacles for potential visitors (Erin, Ed).

Opportunity for Purchase of Art: Jud reported the opportunity to purchase the sculpture "Tower of Babel". The purchase price quoted is \$10,000, but the sculptor, Cliff Tresnor, would sell it for \$8,000 if \$2,000 is placed in a fund for long-term maintenance. The purchase would be made from the Foundation's Permanent Endowment Fund for capital improvements. Candy Snodgrass added "Tower of Babel" is only here for a year.

She stated that students in the Arts program at VI College could help in maintaining the sculpture. Discussion followed. This item died for lack of a motion.

Strategic Plan Focus: Jud stated the meeting rooms is an area that continues to grow with use up every year. Doris Stickley is the Meeting Room Coordinator and does extremely well in handing scheduling. Doris told the Board all her job entails and that statistics were up and for next June and July meeting room use may need to be limited to Library Staff use only due to the increase in the number of Summer Reading programs. She explained she is working on new scheduling software that will allow patrons to schedule meeting from the website and gave out a copy of the different screenshots (on file) which should be up and running by August. Patrons would receive a confirmation email from her if the room is available. Discussion followed. Margaret asked for a committee to review the meeting room policy for any changes needed to the structure, fees, when the available hours are, and what the percentage of use is for the Library and for Community. After discussion the Board Development Committee will review the policy.

Executive Director's Report: As emailed (on file). Jud reported he and Ed had met with Dewey Cashwell about the parking lot. Mr. Cashwell will give the proposed sign to the city design staff and should have an estimate by the August meeting. Dewey also recommended Jud contact BurWil to see who did the concrete work to see if various tests were done and maybe they would come through for the Library. Ed added they decided to go for a sign without the brochure holder; that they talked about how the City handles annual leave payment for employees that leave or retire; also maintenance contracts. A list of all contracts will be taken to the next Finance Committee meeting.

Foundation Report: Anita went over her report as handed out (on file). She added the Noble money is now gone and they are using the Noble back fill. She explained the Noble back fill is the interest from money raised. She stated they are at a crucial point and hopes to have more pledges this year. She added sales have been good for the Cake Boss in December and tickets are still available.

Margaret left at 5:50 p.m.

Sarah went over the Marketing updates as handed out (on file).

Ed left at 5:58 p.m.

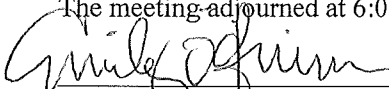
WRL Report: As emailed (on file). Ed left at 5:58 p.m. Erin asked if we are subject to the new sex offender law since we are in Virginia. Jud stated the report was the first he had heard of it, but by our agreement we must participate.

Friends of the Library Report: Minutes of the Executive Committee meeting as handed out at the meeting (on file). Joyce added she would take the MOU to the next meeting for approval.

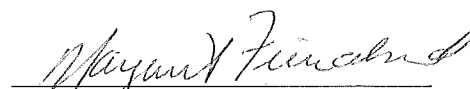
Katherine reported attendance was good for the movie Farmageddon on July 9th with around 130 people attending between both shows.

The next board meeting will be on August 18, 2011, at 4:30 p.m. at the Main Library.

The meeting adjourned at 6:00 p.m.



Emily O'Quinn, President



Margaret Feierabend, Secretary



Brenda Dunn, Recording Secretary