

**Bristol Public Library
Board of Trustees Meeting**

October 28, 2010
701 Goode Street Bristol, VA

Emily O'Quinn, President, called the meeting to order at 5:00 p.m. A quorum was present. Guests were welcomed.

Trustees present: Beverly Bowers, Gayle Brown, Erin Downs, Ed Harlow, Megan Hopkins, Joyce Kistner, David Lee.

Trustees absent: Margaret Feierabend, Pete Lauzon, Mike Parker, Alex Thompson, and Katherine Wilson-Thompson.

Library staff present: Jud Barry, Executive Director; Brenda Dunn, Administrative Assistant; Doris Stickley, Reference; Susan Wolfe, Reference.

Library Foundation staff present: Anita Machado, Executive Director and Kathryn Ragan, Marketing Director.

Watauga Regional Library staff present: None.

Approval of Minutes: The minutes of the September 23, 2010 meeting were approved as mailed (Ed, Joyce).

Treasurer's Report: Erin reported the Finance Committee had met and discussed the steps being taken to fix the leaking building. The leak is coming in through the walls and BurWil is working on ways to take care of this problem. The Financial statements were reviewed everything is ahead of schedule mostly due to timing, except LAB who is not bringing in fees for services as projected.

Unfinished Business: Meeting Room Policy: Jud asked that the After Hours policy be done at the same time. Jud went over the policy as project on screen adding the first paragraph states the meeting rooms are a separate wing designed to be available after hours and that additional police patrols will be requested for after hours meetings. Joyce expressed her concern about the safety of people attending meetings due to elevator access not being available, as well as in emergency situations, fire, etc. She noted the possibility of the library being sued for not providing accessibility if someone is hurt. Erin suggested signage be added stating the elevator would not be available after 8:00 p.m. Exceptions could be made on a case by case basis. Discussion followed. Emily asked that a right to refuse clause be added. The meeting room policy was approved by members with the addition of the right to refuse clause (Ed, Erin).

Conduct Policy, Weapons Clause: Emily reported this is in progress and will have for the next meeting.

Director's Report: As handed out (on file).

Foundation Report: Anita reported the Foundation fund balance totaled over 1.3 million; the capital improvement request for \$23,353 was approved; they will be doing a 100 day fundraiser. Ruth Graham will be at V. I. on November 18th, which is the last of the Discovery Series for 2010.

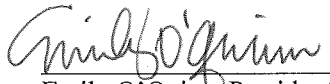
Kathryn, the new marketing director, reported she has learned a lot about the library and is enjoying the work. She reported they had 12 articles published in the Bristol Herald Courier and 11 articles in other formats in August and September; and that Facebook had 184 new fans and Twitter has 54 new followers since the first of August.

WRL Report: Jud reported that Nancy was in Nashville at a meeting.

Friends: Newsletter as handed out (on file).

The Board Retreat will be November 9, 2010 at 5:00 p.m. in the Library Meeting Room and the next meeting board meeting will be on November 18, 2010, at the Main Library.

The meeting adjourned at 5:59 p.m.



Emily O'Quinn, President



Margaret Feierabend, Secretary