

**Bristol Public Library
Board of Trustees Meeting
February 21, 2019
701 Goode Street
Bristol, VA 24201**

Gloria Oster, President, called the meeting to order at 4:01 p.m. A quorum was not present. Board members, library staff, and guests were welcomed to the meeting.

Actions Taken:

- None

Actions Outstanding:

- Approval of minutes of the January 17, 2019.
- Approval of Credit Card Policy.
- Approval of Fund Balance Policy.
- Approval of Bulletin Board Policy.
- Approval of Use of Alcoholic Beverages on Library Property Policy.
- Approval of Social Media Policy.

Next regular board meeting: March 21, 2019, at 4:00 p.m. at the Bristol Public Library.

	Board of Trustees		Tre Webb		Christy Lunsford, Avoca Branch
	Thomas Bowers, Treasurer		Carl Williams	x	Kristin Pearson, Reference
x	Paul Conco, Vice-President		Jack Young	x	Jaden Erbs, Teen Librarian
	Anthony Farnum		Library Staff		Holston River Regional Staff
x	Steven Gobble	x	Amy Kimani, Exec. Director	x	Nancy Roark, Regional Director
x	Jonathan Harden	x	Brenda Dunn, Admin. Assistant		Whitney Nelson, Assistant Dir.
x	Gloria Oster, President		Jeanne Powers, Ref. Librarian		Sarah Egan, Admin. Assistant
	Allyson Rutherford		Brenda G'Fellers, Assistant Dir.		Guests
x	Rielly Self	x	Ambrea Baumgardner, Assistant Dir.		
x	Christian Trombetta, Secr.		Joyce McCracken, Building Mgr.		

Approval of Minutes: Since a quorum was not present, the board did not approve the minutes for January 17, 2019.

Public Comment: None.

Warm-Up: The February board meeting was held in the Teen Space downstairs. Amy gave the board a brief tour of the Teen Space, providing a quick overview of the resources and programs that Jaden has been able to offer. Paul inquired about the new fairy garden, and Jaden explained the idea behind the fairy garden and discussed some of the work the new Teen Advisory Board has been doing. Gloria thanked Jaden for hosting the board meeting.

Unfinished Business: None.

Executive Director Report: As emailed (on file). Amy gave demonstrations of Transparent Language Online offered by the Tennessee Electronic Library (TEL) and Rocket Languages from Find It Virginia.

She answered questions about the online software, as well as highlighted some of the resources offered by both the Tennessee and Virginia State Libraries. For the next board meeting, she will do a short presentation on Libby and Tennessee READS.

Amy mentioned the Bristol Public Library will be partnering with the Birthplace of Country Music for their *Reading Appalachia* exhibit, which explores children's literature in Appalachia. The BPL will take part in their Children's Day, as well as help host a Radio Book Club on Radio Bristol that will focus on a new book each month. During March, the Radio Book Club will be discussing *Sounder* by William H. Armstrong.

Amy noted that library staff recently completed a continuing education class on CPR and AED for infants, children, and adults. Although the class was a non-certification class, she said the staff found it very informative and helpful.

Paul inquired about the Homeless Day Center, which recently held a public forum at the library. Since Amy has been sitting in on the meetings, she explained who is working on the project and what ideas the project is exploring. Creating a Homeless Day Center in Bristol will be a long process and the group still has a long ways to go, but they are making progress. Paul asked to be kept up to date on the project.

Teen Report: Rielly Self reported the Teens have been very busy with programs. He mentioned the Word Wall and the Lord of the Rings sign post in the seating area outside. He discussed the Teen Advisory Board, and noted the Anime Club is being replaced with a game club.

Treasurer's Report: As emailed (on file). Tom was not available to give a report of the Finance Committee. Amy noted Tom was not present for the Finance Committee meeting on Wednesday, February 20, so review of the Credit Card Policy has been tabled until the next meeting.

Executive Committee: Gloria reported the Executive Committee did not meet this month. Their next meeting will be on March 12 from 4:00 p.m. to 6:00 p.m.

New Business: Policies: Since the board did not have a quorum, all policies—the Credit Card Policy, the Fund Balance Policy, the Bulletin Board Policy, the Use of Alcoholic Beverages on the Library Property Policy, and the Social Media Policy—will be tabled until the next meeting in March.

Holston River Regional Library Report: As emailed (on file). Nancy pointed out the Holston River Regional Library will be offering a webinar on libraries becoming Passport Acceptance Facilities. This is a very valuable resource for certain areas, which do not have local Passport Acceptance Facilities. She also mentioned the Summer Reading Conference in Sevierville, which discussed the upcoming summer reading theme "A Universe of Stories."

She briefly discussed an upcoming TSLA digitization project. This new project will digitize and archive World War I era photos and media, as well as offer classes for preservation and archiving techniques. Nancy will send out more information once a date has been set.

Friends of the Library Update: Ambrea gave a brief report on the Friends and the progress they have been making. Paul, Gloria, John, and Tom have all been part of the core group to help the Friends get started. Paul suggested the library could give out some information about the Friends; Ambrea already has brochures and applications out at both the reference desk and the circulation desk. She hopes to have more handed out as people check out at the circulation desk.

Foundation Update: The Foundation did not have a representative present. Gloria mentioned the Foundation is looking for a liaison from the Board. Paul volunteered to serve as a liaison at the Foundation board's next meeting on March 18.

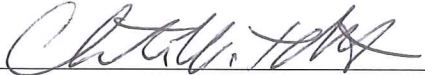
Department Reports: As emailed (on file).

Board Member Reports and Comments: Gloria mentioned the Community Breakfast on April 11 at 7:30 a.m. She noted that invitations will be sent out very soon and all the board is invited. Gloria also pointed out the board will soon need a Nomination Committee for the next fiscal year, and she would like a new committee in place by April or May. The board will need officer replacements for both Gloria and Tom.

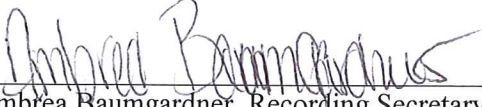
The meeting adjourned at 5:21 p.m.



Gloria Oster, President



Christian Trombetta, Secretary



Ambrea Baumgardner, Recording Secretary